COURSE MANAGEMENT SYSTEM: BLACKBOARD 9.1

Arun K. Verma
Center for Teaching Excellence
April 11, 2017
LOG IN

• The default format for your username and password is:
  • Username: 8-digit HUID#
    Password: first initial + last initial + last 4 digits of HUID#
    (the password is case sensitive)
  • Example: Stuart "Stu" Dents
    Username: 00897645
    Password: sd7645
Hello, Welcome to Hampton University's Blackboard Support!

Hampton University is proud to use Blackboard Learn 9.1 as its e-learning system. Blackboard Learn 9.1 is designed to enhance your classroom and campus experience. Blackboard Learn technology helps to make learning more effective in and beyond the traditional walls. Breathing life into educational content. Bringing efficiency to day-to-day tasks. Empowering instructors with tools to engage every learner. Motivating them on the devices they rely on. Promoting collaboration and streamlining processes.

Having Blackboard Learn issues? Send us a message.

If you need assistance with Pirate Power or Blackboard TransACT, please Email PortalAdmin.

Announcements

Blackboard Outage
9/6/16 We are currently experiencing and outage. Blackboard Host is repairing our issues. We apologize for the inconvenience.

Blackboard Outage (Resolved)
9/6/16 at 4:45PM - Blackboard Host has brought our systems back online. We thank you for your patience.

Course Enrollment
8/31/16 We are currently experiencing enrollment issues. As an instructor, you may be missing students from your Grade Center. As a student, you may not be able to see courses you were enrolled in. We are working to resolve this issue.
Learn. **Engage. Inspire.**

*Solutions to support the changing needs of today’s campus*

Is your campus creating *ah-ha moments*—moments when a
Need help with Blackboard Learn? Want to learn something new?

😊 Doesn’t seem familiar? Jump to the "Ultra" video playlist.

Get familiar with features in minutes. Watch short, engaging Blackboard Help videos on our YouTube channel.

You can see the full list of instructor videos and choose which ones you want to watch, or you can view multiple videos in a row about a particular topic using the following playlists. Also see our list of student videos.
• Add Menu Item
  • Content Area
  • Module Page
  • Blank Page
  • Tool Link
  • Web Link
  • Course Link
  • Sub header
  • Divider
### TOOL LINKS

<table>
<thead>
<tr>
<th>Tool</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Access WebAssign</strong></td>
<td>Automatic login to WebAssign requires third-party cookies to be enabled in your browser. <a href="#">More information.</a></td>
</tr>
<tr>
<td><strong>Achievements</strong></td>
<td>Achievements</td>
</tr>
<tr>
<td><strong>Announcements</strong></td>
<td>Create and view Course Announcements.</td>
</tr>
<tr>
<td><strong>Atomic Learning</strong></td>
<td>Tool linking to the Atomic Learning website</td>
</tr>
<tr>
<td><strong>Blackboard Collaborate</strong></td>
<td>Schedule and join Blackboard Collaborate web conferencing sessions and view recorded archives.</td>
</tr>
<tr>
<td><strong>Blackboard Help for Students</strong></td>
<td>Open Blackboard Help in a separate window.</td>
</tr>
<tr>
<td>Tool Link</td>
<td>Description</td>
</tr>
<tr>
<td>-----------------------------------</td>
<td>-----------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Blogs</td>
<td>Create and manage blogs for Courses and Course Groups.</td>
</tr>
<tr>
<td>Calendar</td>
<td>Track important events and dates through the Calendar.</td>
</tr>
<tr>
<td>Cengage Learning MindLinks®</td>
<td>Access Cengage Learning MindLinks® for this course</td>
</tr>
<tr>
<td>Collaboration</td>
<td>Create and manage Virtual Classroom and Chat sessions.</td>
</tr>
<tr>
<td>Contacts</td>
<td>Instructors can post contact information about themselves and others.</td>
</tr>
<tr>
<td>Content Market Tools</td>
<td>Access all Content Market tools.</td>
</tr>
<tr>
<td>TOOL LINKS…</td>
<td></td>
</tr>
<tr>
<td>-------------</td>
<td></td>
</tr>
</tbody>
</table>
| • **Course Gallery**  
  *Add, manage, edit share videos between members* |
| • **Course Messages**  
  *Create and send private and secure Messages to course members.* |
| • **Course Portfolios** |
| • **Discussion Board**  
  *Create and manage Forums within the Discussion Board.* |
| • **Glossary**  
  *View a list of important terms and their definitions.* |
| • **Goal Performance**  
  *View goal performance within a course.* |
| • **Groups**  
  *Create and manage formal groups of students to collaborate on work.* |
<table>
<thead>
<tr>
<th>Tool Link</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Journals</strong></td>
<td>Create and manage journals that can be assigned to each user in a group for the purposes of private communication with the instructor.</td>
</tr>
<tr>
<td><strong>My Career</strong></td>
<td>Access jobs, internships, and career tools from within Blackboard - powered by Internships.com</td>
</tr>
<tr>
<td><strong>My Grades</strong></td>
<td>Displays detailed information about your grades.</td>
</tr>
<tr>
<td><strong>NBC Learn</strong></td>
<td>Browse thousands of videos from the historic NBC News film and video archive, as well as hundreds of primary source documents, images, and articles. You can save resources to your own playlist and use them directly in Blackboard.</td>
</tr>
<tr>
<td><strong>NBC Learn Playlist</strong></td>
<td>Your NBC Learn playlist allows you to create your own personalized media library. Collect resources from throughout the archive, save them to your playlist, and use them right in Blackboard.</td>
</tr>
</tbody>
</table>
### TOOL LINKS

<table>
<thead>
<tr>
<th>Tool</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Pearson's MyLab &amp; Mastering</strong></td>
<td>Access and Manage Pearson's MyLab &amp; Mastering products for this course through Blackboard.</td>
</tr>
<tr>
<td><strong>Portfolios Homepage</strong></td>
<td>Create and manage personal Portfolios and Artifacts.</td>
</tr>
<tr>
<td><strong>Roster</strong></td>
<td>View a list of users enrolled in the Course.</td>
</tr>
<tr>
<td><strong>Send Email</strong></td>
<td>Send email messages to different types of users, system roles, and groups.</td>
</tr>
<tr>
<td><strong>Tasks</strong></td>
<td>Use tasks to keep track of work that must be completed. Each Task has a status and a due date.</td>
</tr>
<tr>
<td><strong>TurningPoint Registration Tool</strong></td>
<td>Adds the launch registration link to the administration panel.</td>
</tr>
</tbody>
</table>
### TOOL LINKS...

<table>
<thead>
<tr>
<th>Tool</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Voice Board</td>
<td>Engage in audio-based, threaded discussions.</td>
</tr>
<tr>
<td>Voice Email</td>
<td>Enhance emails by including a vocal element.</td>
</tr>
<tr>
<td>Voice Podcaster</td>
<td>Author and distribute course-based podcasts.</td>
</tr>
<tr>
<td>Wikis</td>
<td>Create and manage wikis for Courses and Course Groups.</td>
</tr>
<tr>
<td>WileyPLUS</td>
<td>Open the complete eTextbook for your course. Start using WileyPLUS for your assignments.</td>
</tr>
</tbody>
</table>
COURSE MANAGEMENT

- Control Panel
  - Content Collection
  - Course Tools
  - Evaluation
- Grade Center
- Users and Groups
- Customization
- Packages and Utilities
- Help

Customization
- Enrollment Options
- Guest and Observer Access
- Properties
- Quick Setup Guide
- Teaching Style
- Tool Availability

Properties
Properties control the functional settings of the course, including name, availability, classification, duration, categorization, language, files, and structure. More Help

NAME AND DESCRIPTION

SET AVAILABILITY

Make this course available to users?
- Make Course Available:
  - Yes
  - No
  - Use Term Availability (2017 Spring is Available)
TOP RIBBON

- Student Preview
- Course style/ Theme
  - Color
  - Design
  - Season
  - Structure
  - Subject
- Edit Mode
CONTENT RIBBON

Content Ribbon

Build Content  Assessments  Tools  Partner Content

Create
Item
File
Audio
Image
Video
Web Link
Learning Module
Lesson Plan
Syllabus
Course Link

New Page
Content Folder
Module Page
Blank Page

Mashups
Flickr Photo
SlideShare Presentation
YouTube Video
xpLor Content
Atomic Learning
NBC Content

Test
Survey
Assignment
Self and Peer Assessment
McGraw-Hill Assignment
Mobile Compatible Test
ASSIGNMENT - SAFEASSIGN

• Create Assignment
  • Assignment Information
  • Assignment Files
  • Due Dates
  • Grading
    • Submission Details
      • Assignment Type
      • Number of Attempts
      • Plagiarism Tools
    • Grading Options
    • Display of Grades
  • Availability
ADAPTIVE RELEASE RULES

- Using adaptive release, one can create rules to control how content is released to students in their courses. The rules may be related to availability:
  - date and time,
  - individual usernames,
  - review status of another item in the course, and
  - Grade Center items such as scores, attempts, and calculated columns.
RETENTION CENTER ALERTS

• The Retention Center helps identify which students in a course are at risk or excelling. One can communicate with struggling or excelling students and help them take immediate action for improvement or encourage them to keep up their excellent work.

• The colored bar preceding the table displays a summary of the at-risk students in a course, in the following four categories:
  • Missed Deadlines
  • Grades
  • Course Activity
  • Course Access
QUESTIONS, COMMENTS & SUGGESTIONS!

arun.verma@hamptonu.edu
(757) 728-6983