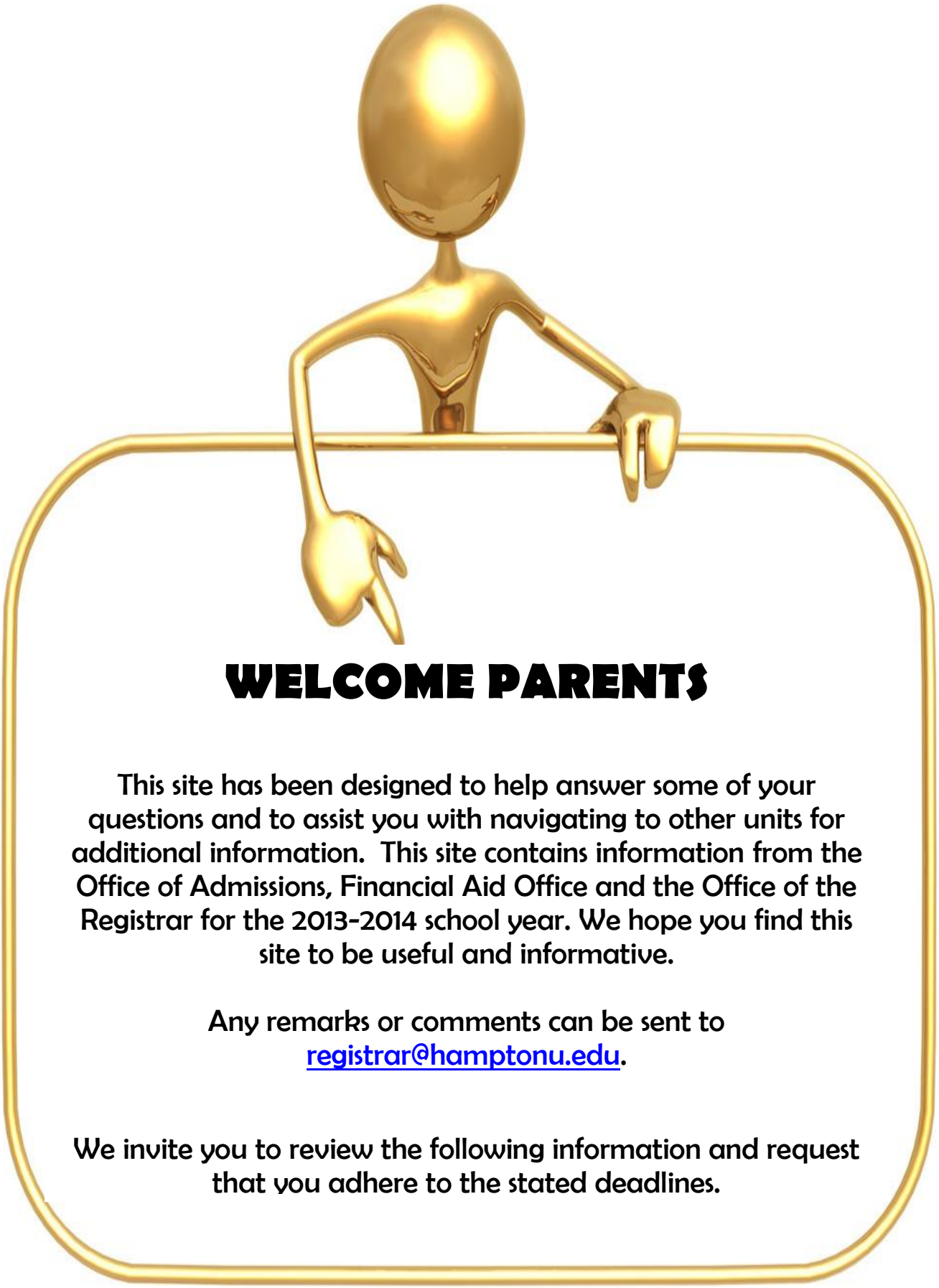
HAMPTON UNIVERSITY



WELCOME PARENTS

This site has been designed to help answer some of your questions and to assist you with navigating to other units for additional information. This site contains information from the Office of Admissions, Financial Aid Office and the Office of the Registrar for the 2013-2014 school year. We hope you find this site to be useful and informative.

Any remarks or comments can be sent to registrar@hamptonu.edu.

We invite you to review the following information and request that you adhere to the stated deadlines.

ADMISSIONS

Applications Deadlines

Fall Semester
November 1 Early Action (Non-binding)
The standard application deadline is March 1

Spring Semester
November 1

- **Admission Application**

All students seeking admission to the undergraduate college of Hampton University must submit an Undergraduate Application to the College. The application fee is $35.00 and payment must accompany the Undergraduate Application. The application fee is NON-REFUNDABLE and cannot be waived. Payment must be made by cashiers check or money order. PERSONAL CHECKS WILL NOT BE ACCEPTED. Offers of admission are valid for the specific semester requested. Students who fail to enroll at the approved time must submit a written request if they wish to be considered for a subsequent semester.

- **Admission Requirements**

Use only your correct legal name at the time of application to the college. If your name or address changes prior to the time of registration, please notify the Director of Admission. The closing date for the receipt of all applications is **March 1st** for Fall admission and **November 1st** for Spring admission.

All applicants will receive written notification of the admission decision.

Before final action on the application for admission can be completed, the University must receive the following:

- A completed Undergraduate Application and the non-refundable $35.00 application fee. Fee waivers are not accepted.
- Official transcripts of all credits received from any high school(s) and/or colleges previously attended, or official G.E.D. scores, if applicable.
- SAT or ACT scores. Transfer students with less than 30 transferable hours must also submit SAT or ACT scores and a high school transcript. These scores must be sent from ETS or recorded on an ETS tape or report from American College Testing.
- One letter of recommendation
- A copy of your social security card
- An essay on one of the following topics: Describe a personal moral or ethical dilemma and how it impacted your life ***or*** An Autobiographical Essay.

Additional materials required for international students.

- Test of English as a Foreign Language (TOEFL) scores (for non-US Citizens), and a copy of the national examination results.
- Financial Affidavit

For information on Tuition and Fees, please visit the following website:
http://www.hamptonu.edu/studentservices/admissions/about.htm

For More Information from the Admissions Office, please visit the following website:
http://www.hamptonu.edu/studentservices/admissions/index.htm

Admissions Office
Hampton University
Hampton, Virginia 23668
Phone 757-727-5328 or 1-800-624
ADMISSIONCOUNSELOR@hamptonu.edu; ADMISSIONS@hamptonu.edu

FINANCIAL AID OFFICE

FAFSA

1. *Parents of dependent students are responsible for ensuring that the Free Application for Federal Student Aid (FAFSA) is completed and submitted to the U.S. Department of Education by January 2nd each academic year.

FERPA

2. * Federal Educational Rights and Privacy Act (FERPA) - The Office of Financial Aid and Scholarships does not disclose personal or account information to any individual acting on behalf of the student, unless the student is present at the time of disclosure, or in cases where we have a valid federal tax return on file indicating the student is a dependent. The Office of Financial Aid and Scholarships will only provide account information to individuals over the phone with the consent of the Release Form filed in their financial aid records.

ACADEMIC PERFORMANCE

3. *All students attending must meet Satisfactory Academic Performance (SAP) guidelines in order to continue receiving aid, among other activities.

VERIFICATION

4. *To ensure fiscal integrity of Financial Aid programs, you may be required to undergo a process called Verification. If selected you would be required to submit important documents, such as: W-2, 1040, and any other information deemed sufficient.
5. For information concerning your student's: bill, balance, applicable payment deadlines, tuition payment plans, financial clearance, etc…, you must contact the Office of Student Accounts.
6. If your student is expecting to receive federal, state, or institutional (Hampton University) funds, and he or she is expecting to receive additional aid, such as, but not limited to: external scholarships/grants, tuition assistance/stipends, etc… they are required to report this additional aid to the Financial Aid Office in advance. Please be advised that the Financial Aid Office reserves the right to adjust a student's financial aid award package at any time during the semester to prevent a financial aid over-award.
7. Federal, state, and institutional funds are limited, so parents are expected to contribute to the student's cost of attendance expenses. Without this contribution, financial aid alone, in most cases, cannot cover the cost of attendance expenses.
8. Parents should contact the student's respective financial aid counselor in early Spring in order to address any outstanding issues/requirements which may impact the student's financial aid package for the upcoming semester/academic year.
9. Parents of dependent students expecting to receive financial assistance during the Summer Session should have the student to consult with their respective Financial Aid counselor during the period of April 1st and 15th to determine what financial assistance is available.
10. Due to federal regulations and institutional policies concerning enrollment standards and financial aid disbursements, parents are expected to financially assist their student(s) with preparations to purchase books and supplies at the beginning of each academic year until financial aid funds are disbursed.
11. Parents are required to read all available and adjoining links on the Financial Aid and Scholarships' web page in order to gain a sense of awareness and understanding of the financial aid process at the institution.
12. Parents applying for federal (FPLUS) or private parent loans on the behalf of their student must be aware that they are required to successfully undergo a credit check annually, if expecting to receive financial assistance from these programs.

* For more information about these items, please visit the Financial Aid and Scholarships web page at: www.hamptonu.edu.

** If you need a Financial Aid for Parents brochure sent to you by mail, please contact any staff in the Office of Financial Aid and Scholarships.

Than you for your attention to these very important points which will help to facilitate your interactions with the Financial Aid Office staff here at Hampton University!

For More Information from the Office of Financial Aid, please visit the following website:

http://www.hamptonu.edu/studentservices/financialaid/

Office of Financial Aid
Hampton University
2nd Floor, Whipple Barn
Hampton, VA 23668

800-624-3341 or 757-727-5332

FINANCIALAID@hamptonu.edu

OFFICE OF THE REGISTRAR

1. Mid-semester evaluations

a. Fall mid-semester evaluations of all undergraduate students are scheduled for October 14-18, 2013.
b. Spring mid semester evaluations of all undergraduate students are scheduled for March 3-7, 2014.
c. Grade reports will be mailed October 22, 2013 for the fall semester and March 11, 2014 for the spring semester to students' local address of record.
d. Grade reports will be mailed to parents of students who have signed the grade release form and submitted that form to the Office of the Registrar.

2. Pre-registration

a. Fall 2013 pre-Registration is scheduled for March 25- April 19, 2013.
b. Spring 2014 pre-registration is scheduled for October 21-November 15, 2013.
c. All continuing students must pre-register.
d. Students will pay a $100.00 fee for not pre-registering.
e. Pre-registration is according to student's academic classification.
    i. To View the Pre-registration Schedule, please visit the following website: http://www.hamptonu.edu/studentservices/registrar/registration.htm
    ii. Each Registration period ends at 5:00pm, on the last day of pre- registration. No pre-registration will take place after that time.

3. Final Examinations

a. Fall semester finals are scheduled for December 11-17, 2013.
b. Spring semester finals are scheduled for April 24- April 30, 2014.
c. Grades will be mailed December 20, 2013 for the fall semester and around May 26, 2014 for the spring semester.

4. Graduation

a. Candidates for graduation should view the candidates list on the web using the Registrar's homepage. If a name not listed, the student should make an appointment with his/her advisor to discuss qualifications for graduation.
b. Additional information about graduation will be posted on the Registrar's homepage.

For More Information from the Office of the Registrar, please visit the following website:

http://www.hamptonu.edu/studentservices/registrar/index.htm

Office of the University Registrar
Hampton University
Hampton, Virginia 23668
Phone .757.727.5324
registrar@hamptonu.edu