

Writing Center Student Referral Form

Date of Referral _____

Student _____

Instructor _____

Course _____

The student needs to work on (check all that apply):

Prewriting:	Essay Draft:	Sentence Level:
<input type="checkbox"/> Assignment Analysis	<input type="checkbox"/> Thesis Development	<input type="checkbox"/> Grammar
<input type="checkbox"/> Brainstorm	<input type="checkbox"/> Introduction	<input type="checkbox"/> Word Choice
<input type="checkbox"/> Outlining	<input type="checkbox"/> Essay Structure	<input type="checkbox"/> Sentence Structure
<input type="checkbox"/> Research	<input type="checkbox"/> Analysis	<input type="checkbox"/> Punctuation
	<input type="checkbox"/> Conclusion	
	<input type="checkbox"/> Citing & Quoting Sources	
	<input type="checkbox"/> Paragraph Development	

Record comments in the box below. You will be sent a Session Record form after the student's visit.

To be prepared for a Writing Center tutorial session, students should bring the following:

- This completed referral form
- Their valid HU ID
- The assignment sheet
- Current and prior drafts of their work
- Any texts that may assist the tutor in understanding the essay content

Instructor comments (use the back if you need more space):



Date: _____

Tutoring Session

Name: _____

Course: _____

Instructor: _____

Due date for Assignment: _____

Did the student bring an assignment sheet?: Yes No

What was the nature of the consultation?

Issues with grammar, mechanics, spellings addressed?

What are the writer's strengths?

What are the writer's weaknesses/areas for improvement?

WTL Employee:
