

CHECKLIST

<p>1. Complete the YDP Registration Form</p> <p>a. Registration deadline is June 6, 2016.</p> <p>b. You may register online at www.hamptonu.edu/student-services/assessment/ypd/</p> <p>c. OR you may complete a hard copy registration form from the website and submit to:</p> <p style="text-align: center;">Hampton University Assessment Center Armstrong Slater Building, 1st Floor Hampton, VA 23668</p>	<p>(√)</p>
<p>2. Pay Program Fee</p> <p>a. The program fee is \$650 through May 30th, 2016/ \$1000 beginning May 31th, 2016.</p> <p>b. Program fees may be paid online by completing the online registration form.</p> <p>c. Once fees are paid online, an electronic receipt will be provided.</p> <p>d. <u>Partial payments</u> may be made once an electronic receipt is received by clicking on the link on the receipt.</p> <p>e. For credit card payments over the phone, please call the Business Office Cashier from 8:30 am to 4:00 pm at (757) 727-5663. <u>If you submit payment through the Business Office, please remember to submit your hardcopy registration form to the Assessment Center address.</u></p> <p>f. No personal checks accepted.</p> <p>g. All fees paid are non-refundable.</p> <p>h. Send all cashier, certified checks, or money orders <u>with hardcopy registration form</u> to:</p> <p style="text-align: center;">Hampton University Assessment Center Armstrong Slater Building, 1st Floor Hampton, VA 23668</p> <p>i. Include student's name and indicate "Young Diplomats" on all mailed payment.</p> <p>j. Payroll deduction is available for all full-time Hampton University employees. Forms are available in the Payroll Office.</p>	
<p>3. Complete the Medical Application Form</p> <p>a. The Medical Application Form is to be submitted directly to the Hampton University Student Health Center.</p> <p style="text-align: center;">Hampton University Health Center 55 E Tyler St. Hampton, VA 23669</p> <p>b. The medical form should be submitted no later than June 6th, 2016.</p> <p>c. Please note that the Commonwealth of Virginia's requirements for immunizations may differ from your student's state requirements. Should you have any questions regarding immunizations, please contact the Student Health Center at (757) 727-5315.</p>	
<p>4. Complete the Student Interest Survey Form</p> <p>a. The Student Interest Survey Form may be found online under "Forms" or you may cut and paste the address below onto your internet browser.</p> <p>https://docs.google.com/forms/d/1iOKDIEyJKYNCJKDVRMculyvrrmmQwKgP29uxFXwRBZk/viewform</p>	
<p>5. Pay Additional Fees</p> <p>a. Additional fees may be paid by credit card through the Business Office Cashier from 8:30 am to 4:00pm at (757) 727-5663. Please specify the item you are paying for.</p> <p>b. Additional fees may also be paid during check-in on Sunday, June 26, 2016.</p> <p>c. Young Diplomats Program DVD (\$25)</p> <p>d. Closing Luncheon (\$30 per person, does not apply to participant)</p> <p>e. Spending monies are to be provided directly to the participant. Amount to be determined at parent's discretion.</p>	