

HAMPTON UNIVERSITY
HAMPTON, VIRGINIA

Office of the Provost

DATE: _____

ANNUAL
REPORT

School

Department

Name

Position

Date

INTRODUCTION

Please write a descriptive statement which gives a profile of your area. The statement should be factual yet designed to give a message to students, parents, and funding agencies. The statement should also be written in a manner which will sell your department, division and/or school in a competitive academic market.

DESCRIPTIVE STATEMENT

SPECIAL FACULTY RECOGNITION AND ACTIVITIES

Identify special community, state, national, and international activities of faculty members which provided recognition to the individual and college. Please do not use acronyms in identifying organizations.

- 1.
- 2.
- 3.

SPECIAL CONSULTANTS, SCHOLARS, AND VISITORS

Identify special consultants, scholars, and visitors who have served your program/area. Provide full name, position, date, and description of service.

- 1.
- 2.
- 3.

STUDENT RECOGNITION AND SPECIAL HONORS

Identify special recognition received by students and graduates. Give name of student and description of honor or recognition.

- 1.
- 2.
- 3.

MAJOR ACCOMPLISHMENTS AND/OR INNOVATIONS
OF DIVISION/DEPARTMENT

Briefly describe significant activities which brought recognition to your area and Hampton University during the academic school year.

- 1.
- 2.
- 3.

CURRICULUM/PROGRAM CHANGES

List new curriculum and program changes implemented during the academic year.

- 1.
- 2.
- 3.

GRANTSMANSHIP/RESEARCH ACTIVITY

List all grantsmanship/research activity conducted by faculty members during the academic year.

- 1.
- 2.
- 3.

INTERNATIONAL ACTIVITY

Include name of project, description, participants, (faculty and students), funding source, expiration date:

- 1.
- 2.
- 3.