

Date _____

APPENDIX III

HAMPTON UNIVERSITY
REQUEST TO REVISE A GRANT/CONTRACT

Sponsor _____

Project Title _____

Principal Investigator _____ Department _____

Agency Award No. _____ HU Account No. _____

Complete all that apply

| | | |
|--|--|--|
| Change In PI/Director | Current _____ | New _____ |
| Change in Other Senior Personnel | Deletions _____ _____ | Additions _____ _____ |
| Change in Budget (Attach Copies of Original and Revised Budgets) | New Funds Requested? Yes _____ No _____ | Changes in Indirect Cost or Release Time? Yes _____ No _____ |
| Changes in Performance Period (Attach Statement of Work for New Period) | Current From _____ To _____ | Requested From _____ To _____ |

Rationale for Change _____

Approval Recommended

_____ Principal Investigator

_____ Department Chair/Supervisor

_____ School Dean/Budget Executive

_____ Asst. Provost for Technology*

_____ Provost (or Vice President)

_____ V.P. for Research (or Representative)

_____ V.P. for Business Affairs (or Representative)

*Signature required only if new funds or re-allocation of funds will be used to purchase technology.

TO BE COMPLETED BY GRANTS MANAGEMENT

AGENCY ACTION _____ DATE _____

Revised – 2/98